

Participating Facility Application

This application must be completed in full to become an eligible Participating Facility in the Right Step Sponsorship Fund, INC. Questions? Email sponsor@rightsteptherapy.com

Please answer the following:

- YES NO We procure a Physician’s Prescription for therapy services if applicable
 - YES NO A Physician’s Release is signed for all our participants in equestrian activities
 - YES NO We agree to abide to the Bylaws of the Right Step Sponsorship Fund, INC
 - YES NO We agree to utilize all Sponsor Fund Forms on www.sponsorfund.org
 - YES NO We are located in Michigan
 - YES NO We are a current NARHA Center in good standing abiding NARHA standards
- If answers are NO to any of the above, you are probably not eligible to become or maintain Participating Facility status. If you wish to continue with the Approval process, please explain NO answers: _____

What is the legal structure of applicants business? FOR PROFIT NOT-FOR-PROFIT

Name of Applicants Business _____

Name and Title of Contact _____

Address of Business _____

City _____ State _____ Zip _____

Phone # _____ Email _____

Fax # _____ Website _____

Please outline costs your center charges for services sponsor funds may be applied to:

- 1) *If any information provided in this application changes, the applicant or representative agrees to provide updated information immediately at the next scheduled Sponsor Fund Board Meeting.*
- 2) *The applicant certifies that the information provided in this application is correct to the best of their knowledge.*
- 3) *Upon approval, the applicant will be known as a Participating Facility in the Sponsor Fund and will appoint a representative to the Sponsor Fund Board.*
- 4) *Participating Facility’s agree to abide by the Bylaws of the Right Step Sponsorship Fund, Inc.*
- 5) *Each Participating Facility understands they will complete their own individual fundraising for their particular Scholarship Sponsor Fund Applicants.*
- 6) *Each Participating Facility agrees to assist in promoting the Sponsor Fund Charity Mall and any other fundraising as may be voted on by the sponsor fund Board of Director’s to cover general expenses including but not limited to website maintenance, annual IRS filings, Corporation filings, Advertising, and Research.*
- 7) *Applications must include a non-refundable application filing fee of \$100*

Applicant Signature

Date

Print Name

Title

*Mail completed applications and non-refundable application fee payable to **Right Step Sponsor Fund:**
5600 Katz Road, Grass Lake, Michigan 49240*